

Gokhale Education Society's

**Sir Dr. M.S. Gosavi College of
Pharmaceutical Education & Research, Nashik.**

Prin. T. A. Kulkarni Vidynagar, Nashik - 422005. (M.S.), India



Affiliated to SPPU, Pune & MSBTE, Mumbai • Approved by PCI, New Delhi and DTE, Mumbai • Recognized by Govt. of Maharashtra

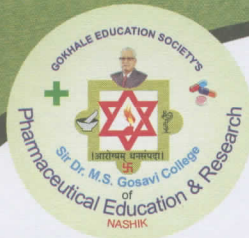
An ISO 9001:2015 Certified Institute

**Key Indicator: 6.5
Internal Quality Assurance System**

**(Metric No. : 6.5.2)
Quality Assurance Initiatives of the institution**

**Record of Regular
Meetings of IQAC**





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E-mail : prin@msgpharma.org
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Website : www.msgpharma.org
Phone : 0253-2232799

An ISO 9001:2015 Certified Institute

Prin. Dr. Sunil V. Amrutkar
M. Pharm., Ph.D. (Pharmaceutical Chemistry)

Ref. No. : GES/MSGCOPER/

Date :

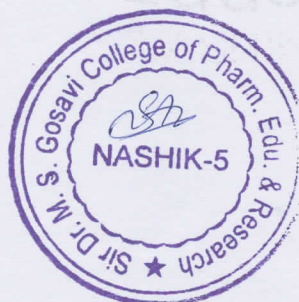
Key Indicator- 6.5 Internal Quality Assurance System

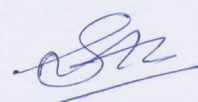
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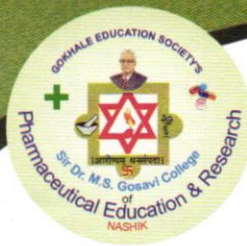
File Description: Quality assurance initiatives of the institution include:

Regular meeting of Internal Quality Assurance Cell (IQAC)

Meeting No.	Date of Meeting
1	13.09.2022
2	12.10.2022
3	24.01.2023
4	17.04.2023




Principal
Gokhale Education Society's
Dr. M. S. Gosavi College of
Pharmaceutical Education & Research
Prin. T. A. Kulkarni Vidyanagar,
Nashik - 422 005.



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Prin. Dr. Sunil V. Amrutkar
M. Pharm., Ph.D. (Pharmaceutical Chemistry)

Ref. No. : GES/MSGCOPER/

Date : 09.09.2022


MEETING NOTICE



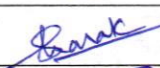
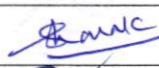






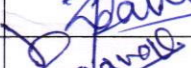

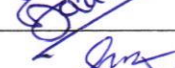
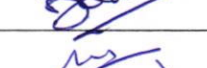
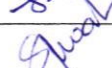
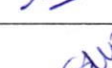
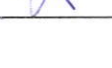
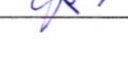
Following staff members are hereby informed to attend a meeting scheduled on **Tuesday, 13.09.2022 at 11.00 am in meeting room.**

Hon. Shri. Shaileshji Gosavi, Director-Establishment will be in chair for the said meeting as a Management Representative.

Agenda:

- Formation of Internal Quality Assurance Cell (IQAC)
- Discussion on functions and working of IQAC
- Any other point with the permission of chair.


Dr. S. V. Amrutkar
Principal

Sr. No	Name of the member	Sign for	
		Notice read	Meeting attended
1	Dr. Prashant L. Pingale		
2	Dr. Shilpa S. Harak		
3	Mr. Raosaheb Y. Ghegade		
4	Dr. Dattatraya M. Shinkar		
5	Mr. Sahebrao S. Boraste		
6	Dr. Dhanashri R. Mali		
7	Mr. Vishal B. Jadhav		
8	Mrs. Smita P. Shelke		
9	Mrs. Savita R. Walimbe		

MINUTES OF MEETING

Meeting Number: 1

Venue: Meeting room.

Day, Date, Time: Tuesday, 13.09.2022 at 11.00 am

In-chair: Hon. Shri. Shaileshji Gosavi, Director-Establishment, GES

Attendee(s): All members as per the notice circulated on 09.09.2022

Agenda:

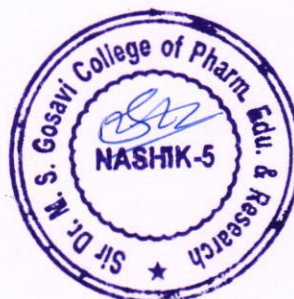
- Formation of Internal Quality Assurance Cell (IQAC);
 - Discussion on functions and working of IQAC;
 - Any other point with the permission of chair.
-

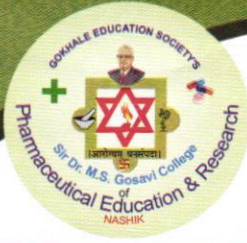
MoM:

- ✓ Dr. S. V. Amrutkar welcomed all the members invited for the meeting.
- ✓ As per the instructions of Shri. Shaileshji Gosavi, all staff members (attendees) introduced and talked on portfolios currently handling.
- ✓ Dr. S. V. Amrutkar and Shri. Shaileshji Gosavi deliberated a composition of Internal Quality Assurance Cell (IQAC) of the college and appealed members to come forward for the post of IQAC co-ordinator.
- ✓ Chairperson of the meeting concertedly declared a name of Dr. P. L. Pingale, Vice-Principal, Associate Professor and HoD-Pharmaceutics as a IQAC co-ordinator, Dr. S. V. Amrutkar, Principal approved the same.
- ✓ Dr. S. V. Amrutkar requested, Shri. Shailesh Gosavi to suggest a name of Nominee from Local society. Shri. Gosavi suggested a name of Adv. Shri. Prakash Bagle, working as Advocate in Nashik as a nominee from local society and the name unanimously approved by all members.
- ✓ Dr. P. L. Pingale appealed all present members to suggest a nominee from Industry. Mr. Boraste, suggested a name of Mr. Taresh Patil, Director, Core Analyticals, Nashik. All members approved the name.
- ✓ Dr. P. L. Pingale asked Dr. S. S. Harak-recently took a charge of Academic In-charge (after resignation and reliving of Dr. R. A. Patil (Associate Professor and HoD, Pharmacology), asked to suggest a name of student and alumni nominee from current and pass-out student respectively.
- ✓ Chairperson of the meeting Shri. Shailesh Gosavi and Principal Dr. S. V. Amrutkar, congratulated Dr. Pingale for his appointment as IQAC co-ordinator.
- ✓ Dr. Pingale, discussed function and working of IQAC in brief.
- ✓ No other point was discussed in meeting.
- ✓ Meeting ended with thanks to the chair.



----- MoM drafted by Dr. P. L. Pingale





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MEETING NOTICE

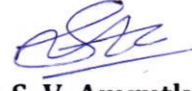
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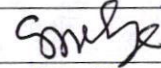
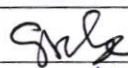
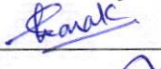
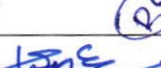
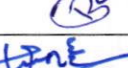



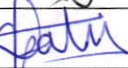
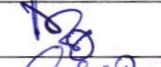
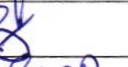
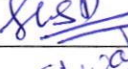

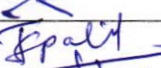
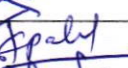




All the IQAC members of college are hereby informed to attend a meeting scheduled on
Wednesday, 12.10.2022 at 3.30 pm in meeting room.

Agenda:

- Distribution of NAAC co-ordinator responsibility;
- Distribution of NAAC criterions- Criteria In-charge and Members;
- Overview of Academic Committees for AY 2022-23;
- Any other point with the permission of chair.


Dr. P. L. Pingale
IQAC Co-ordinator


Dr. S. V. Amrutkar
Principal

Sr. No.	Name of the member	Sign for	
		Notice read	Meeting attended
1	Shri. Shailesh M. Gosavi		
2	Dr. Shilpa S. Harak		
3	Mr. Raosaheb Y. Ghegade		
4	Dr. Dattatraya M. Shinkar		
5	Mr. Sahebrao S. Boraste		
6	Dr. Dhanashri R. Mali		
7	Mr. Vishal B. Jadhav		
8	Mrs. Smita P. Shelke		
9	Mrs. Savita R. Walimbe		
10	Adv. Shri. Prakash K. Bagle		
11	Mr. Taresh S. Patil		
12	Mrs. Sakshi S. Deshpande		
13	Mr. Gaurav N. Aware		

MINUTES OF MEETING

Meeting Number: 2

Venue: **Meeting room.**

Day, Date, Time: **Wednesday, 12.10.2022 at 3.30 pm**

Attendee(s): All members as per the notice circulated on 06.10.2022

Agenda:

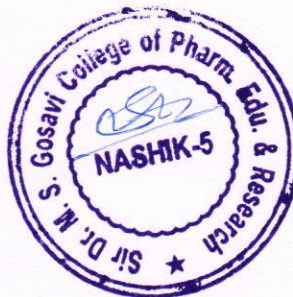
- Distribution of NAAC co-ordinator responsibility;
 - Distribution of NAAC criterions- Criteria In-charge and Members;
 - Overview of Academic Committees for AY 2022-23;
 - Any other point with the permission of chair.
-

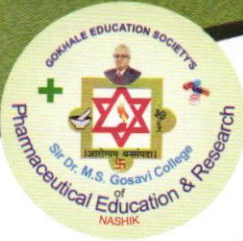
MoM:

- Dr. P. L. Pingale welcomed all the members invited for the meeting.
- Minutes of last meeting (held on 13.09.2022) were read, confirmed and approved by all members.
- Dr. Pingale, explained importance of accreditation for academic institutions and requested Shri. Shailesh Gosavi and Dr. S. V. Amrutkar, to nominate a name of NAAC co-ordinator.
- Dr. Amrutkar suggested a name of Dr. D. M. Shinkar as NAAC co-ordinator, the same unanimously approved by all members, as Dr. Shinkar has worked as NAAC co-ordinator in his previous employment.
- All members congratulated Dr. Shinkar for his nomination as NAAC co-ordinator.
- Dr. Shinkar, Dr. Pingale and Dr. Amrutkar distributed various NAAC criterions amongst available faculty members. Dr. Amrutkar asked Dr. Pingale, to allot 2-3 additional faculty members for each criteria based on weightage and work to be done. Dr. Pingale, agreed to submit the same within 3 days after discussion with other faculty members.
- Academic committees for AY 2022-23, were discussed and confirmed in last academic meeting. On the basis of the same committees allotted, Dr. Amrutkar asked all members to co-operate other members in documentation and other tasks in view of accreditation and smooth conduct.
- IQAC members and criteria in-charges requested IQAC co-ordinator to deliver a session on NAAC criterions and documentation to be done.
- No other point was discussed in meeting.
- Meeting ended with thanks to the chair.



----- MoM drafted by Dr. P. L. Pingale





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Prin. Dr. Sunil V. Amrutkar
M. Pharm., Ph.D. (Pharmaceutical Chemistry)

Ref. No. : GES/MSGCOPER/


MEETING NOTICE


Date : 14.01.2023

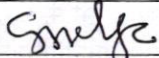
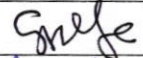







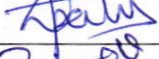
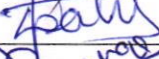


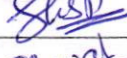









All the IQAC members of college are hereby informed to attend a meeting scheduled on **Tuesday, 24.01.2023 at 3.00 pm in meeting room.**

Agenda:

- Discussion on accreditation of NAAC;
- Presentation on NAAC accreditation as per new manual by NAAC co-ordinator;
- Conduct of 1-2 days' workshop on NAAC guidelines by expert;
- Discussion on writing and communication of quality research papers / review article to UGC/Scopus/WoS or journal with good TR impact factor;
- Any other point with the permission of chair.


Dr. P. L. Pingale
IQAC Co-ordinator


Dr. S. V. Amrutkar
Principal

Sr. No.	Name of the member	Sign for	
		Notice read	Meeting attended
1	Shri. Shailesh M. Gosavi		
2	Dr. Shilpa S. Harak		
3	Mr. Raosaheb Y. Ghegade		
4	Dr. Dattatraya M. Shinkar		
5	Mr. Sahebrao S. Boraste		
6	Dr. Dhanashri R. Mali		
7	Mr. Vishal B. Jadhav		
8	Mrs. Smita P. Shelke		
9	Mrs. Savita R. Walimbe		
10	Adv. Shri. Prakash K. Bagle		
11	Mr. Taresh S. Patil		
12	Mrs. Sakshi S. Deshpande		
13	Mr. Gaurav N. Aware		

MINUTES OF MEETING

Meeting Number: 3

Venue: Meeting room.

Day, Date, Time: Tuesday, 24.01.2023 at 3.00 pm

Attendee(s): All members as per the notice circulated on 14.01.2023

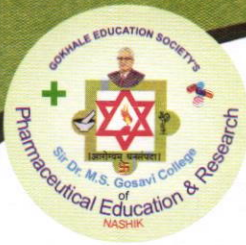
Agenda:

- Discussion on accreditation of NAAC;
 - Presentation on NAAC accreditation as per new manual by NAAC co-ordinator;
 - Conduct of 1-2 days' workshop on NAAC guidelines by expert;
 - Discussion on writing and communication of quality research papers / review article to UGC/Scopus/WoS or journal with good TR impact factor;
 - Any other point with the permission of chair.
-

MoM:

- Dr. P. L. Pingale welcomed all the members invited for meeting.
- Minutes of last meeting (held on 12.10.2022) were read, confirmed and approved by all members.
- Dr. Pingale presented a paper mentioning name of criteria in-charges and other members for each criteria @NAAC.
- Dr. Amrutkar, asked about strategies and preparation of NAAC for our college and also ask for possible tasks to be done for good grades in NAAC.
- Dr. Pingale requested chairperson of the meeting for calling all faculty members and others to attend a presentation on NAAC accreditation as per new manual, an interactive session for about an hour along with question-answer session ended with clarification of many doubts by attendees.
- Dr. Pingale proposed a name of resource person-Dr Peeyush Pahade, President of IQAC Cluster, Associate Professor at Desai College, Pune for conduct of 2 days' workshop on NAAC, the probable dates may be in March 2023, the dates will finalised and conveyed to all members after discussion with Dr. Peeyush Pahade. Dr. Pingale proposed Rs. 25000/- as an expenses for the said workshop. Shri. Shailesh Gosavi asked to send details and also asked to involve other faculty members from sister institutes of Gokhale Education Society's colleges.
- Dr. Pingale, read and presented a list of papers published in last academic year to all members and appealed all members to write and communicate a quality research papers / review article to UGC/Scopus/WoS or journal with good TR impact factor. Shri. Shailesh Gosavi asked for collaboration if needed for such work with other pharmacy colleges of repute.
- Any other point: Dr. Pingale requested Mrs. S. P. Shelke (Assistant Professor of Pharmaceutical Chemistry) to assist in drafting a minutes of IQAC meeting. Mrs. Shelke agreed for the same.
- Dr. Pingale, asked Dr. Shinkar and Dr. Harak, to prepare a file and all documents required for proposed inspection of renewal of Ph.D. Research Centre by SPPU, Pune Team. A team may be comprised of 4-5 members. The said renewal inspection may be for the period of 5 years w.e.f 2023-24 to 2027-28. Our institute has already got an approval for AY 2022-23 (one year) by SPPU, Pune.
- No other point was discussed in meeting.
- Meeting ended with thanks to the chair.

----- MoM drafted by Dr. P. L. Pingale



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Ref. No. : GES/MSGCOPER/

MEETING NOTICE

Date : 13.04.2023

All the IQAC members of college are hereby informed to attend a meeting scheduled on **Monday, 17.04.2023 at 2.30 pm in meeting room.**

Agenda:

- To read and confirm minutes of last meeting held on 24.01.2023;
- To discuss status of IIQA and NAAC criteria wise work;
- To deliberate academic workload for Sem. II of F.Y. B. Pharm and M. Pharm;
- To discuss requirement of faculty members / lab. support staff for AY 2023-24;
- To discuss on adaption of new method of displaying synoptic answer in exam.;
- To talk over on documentation required for Green, Environment and Energy Audit scheduled in Last week of April 2023;
- Any other point with the permission of chair.

Dr. P. L. Pingale
IQAC Co-ordinator

Dr. S. V. Amrutkar
Principal

Sr. No.	Name of the member	Sign for	
		Notice read	Meeting attended
1	Shri. Shailesh M. Gosavi		
2	Dr. Shilpa S. Harak		
3	Mr. Raosaheb Y. Ghegade		
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10	Adv. Shri. Prakash K. Bagle		
11	Mr. Taresh S. Patil		
12	Mrs. Sakshi S. Deshpande		
13	Mr. Gaurav N. Aware		

MINUTES OF MEETING

Meeting Number: 4

Venue: **Meeting room.**

Day, Date, Time: **Monday, 17.04.2023 at 2.30 pm**

Attendee(s): All members as per the notice circulated on 13.04.2023

Agenda:

- To read and confirm minutes of last meeting held on 24.01.2023;
 - To discuss status of IIQA and NAAC criteria wise work;
 - To deliberate academic workload for Sem. II of F.Y. B. Pharm and M. Pharm;
 - To discuss requirement of faculty members / lab. support staff for AY 2023-24;
 - To discuss on adaption of new method of displaying synoptic answer in exam.;
 - To talk over on documentation required for Green, Environment and Energy Audit scheduled in Last week of April 2023;
 - Any other point with the permission of chair.
-

MoM:

- Dr. P. L. Pingale welcomed all the members invited for meeting.
- Minutes of last meeting (held on 24.01.2023) were read, confirmed and approved by all members.
- Dr. Amrutkar asked all criteria in-charges and NAAC Co-ordinator Dr. Shinkar about the status of NAAC work and also asked Dr. Pingale about IIQA status and suggested to take a follow-up from NAAC office through Institutional NAAC portal.
- Dr. Pingale, asked Academic In-charge for preparation of workload of Semester-II of first year B. Pharm and M. Pharm. Also suggested to commence academic session (re-opening) of Term-II for First year w.e.f. 2nd May or 9th May 2023 (whichever is feasible based on completion of theory and practical examinations).
- Dr. Pingale proposed a new method of displaying a Synoptic Answers of Questions asked in Question Paper for each class on the same day of examination for each course and a communication from examination department about selection of question paper set (A or B) to the individual course in-charge is expected in such case. The proposal was appreciated by all members and anonymously approved and to be implemented w.e.f. AY 2023-24.
- Dr. Amrutkar took overview of documents required for Green, Environment and Energy Audit by IQAC Cluster and Green Vivo Solutions. Dr. Pingale requested chairperson to call Mr. Vishal Jadhav, as he is criteria head for criteria-7 of NAAC and took follow-up for the same. The proposed audit date is 26th April 2023.
- Dr. Pingale, suggested that Academic meeting should be called at-least once in a month and a draft minutes of meeting (MoM) of the said meeting should send on WhatsApp group immediately on next day to make aware all the attendees about various issues claimed for action taken, the suggestion was agreed by all members and to be implemented w.e.f. AY 2023-24.
- No other point was discussed in meeting.
- Meeting ended with thanks to the chair.

----- MoM drafted by Dr. P. L. Pingale